

File No. \_\_\_\_\_  
Date Received: \_\_\_\_\_  
Scheduled Public Hearing Date: \_\_\_\_\_

Fee: \_\_\_\_\_  
Initials: \_\_\_\_\_  
Check or Receipt No. \_\_\_\_\_

**APPLICATION FOR FINAL DEVELOPMENT PLAN  
CITY OF GAHANNA PLANNING COMMISSION**

Name of Final Development Plan: \_\_\_\_\_

\*Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Status: \_\_\_\_\_ Land Owner \_\_\_\_\_ Option Holder \_\_\_\_\_ Cont. Purchaser \_\_\_\_\_ Agent

Parcel ID#: \_\_\_\_\_

Property Location: \_\_\_\_\_

Total Acreage: \_\_\_\_\_ Current Zoning: \_\_\_\_\_

Developer: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Landowner: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Submission Requirements**

1. A plan that complies with the list of Final Development Plan requirements stated in Chapter 1108.
2. **10** copies of plan **folded** (not rolled) to 8 1/2 X 11 inch size prior to submission.
3. A list of contiguous property owners and their mailing addresses.
4. Application Fee of \$500.
5. Reduced drawing to an 8 1/2 X 11 inch size.
6. One (1) color rendering of the project in plan/ perspective/ or elevation, mounted on a 18 x 24 inch size foam core, gator board or other acceptable material.
7. Submittals of electronic CAD files shall be submitted on acceptable media compressed using WinZip

In accordance with Chapter 1108 of the Codified Ordinances of Gahanna, Ohio, I hereby certify that this project, as stated above, has been approved by the City of Gahanna Planning Commission on \_\_\_\_\_. A copy of the minutes is hereby attached.

Planning & Zoning Administrator \_\_\_\_\_ Date \_\_\_\_\_

\*Note: All correspondence will be to applicant above unless otherwise stated.

Revised February 2009

# SUBMITTAL REQUIREMENTS

Applicant  
Or Agent

Planning & Zoning  
Administrator

A. The Final Development Plan shall contain the following:

- |   |           |           |
|---|-----------|-----------|
| 1. Scale: Minimum – one inch equals 100 feet.   | 1. _____  | 1. _____  |
| 2. The proposed name of the development, approximate total acreage, north arrow, and date.  | 2. _____  | 2. _____  |
| 3. The names of any public and/or private streets adjacent to or within the development.  | 3. _____  | 3. _____  |
| 4. Names and addresses of owners, developers and the surveyor who designed the plan.  | 4. _____  | 4. _____  |
| 5. Vicinity map showing relationship to surrounding development and its location within the community.  | 5. _____  | 5. _____  |
| 6. Natural features currently within proposed development, including drainage channels, tree lines bodies of water, and other significant features.   | 6. _____  | 6. _____  |
| 7. Current zoning district, building and parking setbacks.  | 7. _____  | 7. _____  |
| 8. Proposed location, size and height of building and/or structures.  | 8. _____  | 8. _____  |
| 9. Proposed driveway dimensions and access points.  | 9. _____  | 9. _____  |
| 10. Proposed parking and number of parking spaces.  | 10. _____ | 10. _____ |
| 11. Distance between buildings.   | 11. _____ | 11. _____ |
| 12. List of adjacent property owners for notification.  | 12. _____ | 12. _____ |
| 13. Reduced site plan suitable for showing on an overhead projector.  | 13. _____ | 13. _____ |
| 14. Any other information the Planning Commission may deem to be necessary to evaluate the application. These items can include such things as elevations, traffic studies, floor plans, etc. | 14. _____ | 14. _____ |

B. In addition to the aforementioned requirements, the developer shall submit a table of development calculations. This table shall include:

- |   |          |          |
|---|----------|----------|
| 1. Parking calculations: (square footage of proposed buildings, number of spaces per square foot, number of spaces required, actual number of spaces proposed).   | 1. _____ | 1. _____ |
| 2. Lot coverage calculations: (square footage of site, area of permanently impervious surfaces broken down into buildings and parking, area of uncovered land, coverage requirements, proposed lot coverage). | 2. _____ | 2. _____ |
| 3. Setback calculations, (if needed).   | 3. _____ | 3. _____ |
| 4. Landscaping calculations: (square footage of pavement, proposed area of landscaping, square footage of landscaping, number of two-inch caliper trees required, number of trees proposed).                  | 4. _____ | 4. _____ |

(Ord. 132-96. Passed 8-6-96.)



# CITY OF GAHANNA

## Agreement to Build as Specified

Your signature below affirms that, as the applicant \_\_\_\_\_  
(Applicant Name)

\_\_\_\_\_ for \_\_\_\_\_  
(Business Name and/or Address)

you will build the project as approved and specified by the Planning Commission for the City of Gahanna. You, as the applicant, also agree that any necessary change to the project must go back through Planning Commission process to amend the plans.

Applicant Name \_\_\_\_\_  
(Applicant Name/Applicant Representative)

Date \_\_\_\_\_

\_\_\_\_\_  
(Signature of Notary)

\_\_\_\_\_  
(Date)